

# OHIO WING ENCAMPMENT

## Training Manual



Ohio Wing Encampment  
United States Air Force Auxiliary  
Civil Air Patrol

May 2018

# TABLE OF CONTENTS

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1.0	What to Expect, Packing List
2.0	Disciplinary Policy, Rules and Regulations
3.0	Sample Schedule
4.0	Encampment Medical Information
5.0	Disciplinary Policy, Rules and Regulations
6.0	Encampment Honor Code
7.0	Religious Accommodations
8.0	Memory Work
9.0	Encampment Chain of Command Descriptions
10.0	Uniform and Appearance
11.0	Dormitory Standards
12.0	Customs and Courtesies
13.0	Fire Procedures
14.0	Dining Hall Procedures
15.0	Classroom Procedures
16.0	Physical Training
17.0	Encampment Awards
18.0	Encampment Requirements

## 1.0 MISSION, PURPOSE AND PACKING LIST

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**1.1** The missions of a cadet attending this encampment are:

1. to develop an awareness of the missions of the United States Air Force;
2. to benefit from the encampment experience by the expanded development of his/her leadership potential;
3. to nourish an adherence to the Cadet Oath and an increasing respect for CAP's core values.

**1.2** The purpose of encampment is to provide cadets with a foundation upon which to build the rest of their Civil Air Patrol careers. The encampment will provide cadets with the opportunity to:

1. apply knowledge gained in the cadet and senior programs to practical situations;
2. develop a greater understanding of Civil Air Patrol and Air Force missions and capabilities;
3. develop leadership potential, discipline, time-management skills, and interpersonal skills;
4. learn how to overcome challenges and succeed;
5. enhance their local units' Cadet Programs;
6. aid in retention and motivation;
7. receive an introduction to the military.

**1.3 Equipment:** Please view the packing list on the encampment website at <https://sites.google.com/a/ohwg.cap.gov/encampment/resources>. There are no facilities to purchase supplies, so please ensure that all items are brought to Encampment. We cannot be responsible for any item or personal property brought to the encampment. Do not bring any item not included on the equipment list. All clothing and equipment **must** be marked indelibly with your name using permanent marker or writing on waterproof tape. Do not use garbage bags as luggage as your gear may be confused with actual garbage and unintentionally discarded.

**Cadets should NOT bring electronic devices of any kind or cell phones to the Encampment. If brought, they will be held by the encampment staff until check-out.**

## 2.0 TRAVEL AND CHECK IN INFORMATION

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**2.1 In-Processing:**

1. Report on Saturday, June 16, 2018 (time to be announced).
2. Report to Wright State in ABUs/BDUs. Wright State's address is: 3640 Colonel Glenn Highway, Dayton, OH 45435
3. When you arrive, pull into Parking Lot 10. Staff will be there to direct you.
4. Park and unload your luggage in the designated location. A Staff Member will tag your bags based on your assigned squadron. At this point, leave the luggage with the staff who will transport it to your dormitories. Cadets and Parents next report to the In-Processing Tents in the parking lot. Cadets will line up to report in with parents to ensure a proper check-in. At this station the Administrative staff will ensure that all paperwork is in order so the Cadet is able attend encampment and participate in all activities. After Cadets check in with Admin and fill out

any missing paperwork and resolve any issues, they will report to the Medical Station. Cadets will produce medication to show the staff (so make sure not to leave it with your luggage) and verify medical issues with Health Services Staff. Once finished with all 3 stations, Cadets will take the encampment oath, say good-bye to their parents and quickly report to the CAP vans to be driven down to the dormitories to begin the week.

## 3.0 SAMPLE SCHEDULE

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**3.1 Schedule-** The following is a sample of a typical day at encampment. There will be differences from day-to-day as the training requirements and activities change.

0500 Reveille/Wake Up; UNIFORM ABU/BDUs  
0530 Flight/Personal Time  
0600 Report to CAP vans  
0630 Morning Formation  
0700 Morning Chow and Flight Time  
0800 Encampment-Wide Briefings or Activities  
1200 Afternoon Chow and Flight Time  
1300 Drill Practice  
1400 Encampment-Wide Briefings or Activities  
1700 Evening Formation  
1730 Evening Chow and Flight Time  
1830 PT; UNIFORM PT  
1930 Flight Time  
2030 Personal Time  
2100 Taps/Lights Out

## 4.0 ENCAMPMENT MEDICAL INFORMATION

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**4.1 Medications-** During in-processing all medications will be verified by the Health Services Officer, but ***will not*** be collected from cadets. Cadets will be responsible for the administration of their own medications. All medication, prescription and over the counter, must be in the original container. You may place medication in a pill dispenser for daily use, but the original containers must be available.

**4.2 Access to Medication-** Cadets are responsible for letting their respective flight staff know when they need to take their medications, and the staff will ensure the cadets have adequate time to self-administer. Medications will be kept on the cadet's person (if necessary to be taken during the day) or stored in the dorms (if taken only upon wakeup or immediately before bed).

**4.3 Medical Care-** Per CAP activity regulations, there will be no trained medical staff present on staff. Should a cadet need emergency care, senior member staff will be on hand and transportation to a nearby medical facility will be made.

**4.4 Heat Stress-** Due to encampment's conditions (high physical activity, high temperatures), it is imperative that everyone take measures to ensure the risk of heat stress stays low. Everyone is expected to stay constantly hydrated (water and Gatorade will be made available), eat each meal, and to salt their food to keep electrolytes up. Cadets are expected to eat full meals (this is not the time to lose weight). Flight staff will be looking out for cadets to ensure the training environment is a safe and productive

one. Staff members know the signs of heat stress for quick identification and treatment before the condition worsens. Cadets are to look out for their flight mates to ensure high accountability.

**4.5 Blisters-** Blisters are the most preventable medical issue at encampment. Dress shoes, boots, and tennis shoes are to be broken in prior to encampment to prevent blisters as it will be very uncomfortable to walk around (and there is a lot of walking) with blisters resulting from new shoes. Moleskin is on the packing list to treat blisters and hot spots as they arise.

## 5.0 DISCIPLINARY POLICY, RULES AND REGULATIONS

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**5.1** There are two classes of offenses, A and B. **Class A offenses are major violations that may result in expulsion from the Encampment.** Class B offenses are lesser infractions that may result in the assessment of lesser punishment, such as litter patrol, barracks clean up, etc. The Cadet and Senior Staff reserve the right to adjudicate and punish any, and all, offenses. The Encampment Commander's decision is final in case of any dispute. Possession of contraband will result in disciplinary action.

### 5.2 DISCIPLINARY CLASS SYSTEM

#### CLASS A OFFENSES:

1. Possession or use of alcohol, tobacco products, drugs or weapons of any kind.
2. Possession of pornography in any form.
3. Willful damage or theft of Government, CAP or private property.
4. Fighting.
5. Gambling.
6. Honor Code Violations (Lying, cheating or stealing).
7. Flagrantly unsafe acts.
8. Improper sexual contact or other gross immorality.
9. Gross neglect of duty.
10. Being AWOL from Encampment or any scheduled activity.
11. Any Class B offense committed under aggravated circumstances, such as repeated misconduct of the same sort.

#### CLASS B OFFENSES:

1. Public displays of affection.
2. Sleeping on duty.
3. Insubordination or disrespect to cadet or senior NCOs/officers.
4. Absent from bed during bed check.
5. Creating a disturbance.
6. Late to class or formation.
7. Disobedience to an order.
8. Disrespect to the National Colors (American flag).
9. Unauthorized possession of food, candy, gum, sodas, etc.
10. Use of obscenity or profanity.
11. Being in areas off limits to cadets.
12. Improper/sloppy uniform or personal appearance.
13. Personal areas not neat or in conformity with Operational Instructions (OI).

14. Improper conduct in mess hall or waste of food.
15. Talking in formation.
16. Chewing gum.
17. Violations of OI; conduct unbecoming of a cadet contrary to the prejudice of good order and discipline.

### 5.3 Cadet Restrictions

1. Cadets will not gamble, smoke, use any drugs, including tobacco preparations, or consume alcohol at any time during the encampment regardless of age.
2. The use of any non-prescription medications must be cleared by the Medical Officer or designated representative before being taken at encampment.
3. Cadets will not engage in conversation with any other cadet outside of his/her assigned flight except in accomplishment of official and authorized business.
4. Cadets will not leave the dormitory area at any time except when authorized. Cadets will march and square corners when in formation.
5. Sunglasses will not be worn in uniform unless the Medical Officer or a designated representative authorizes them.
6. Personal stereos, cell phones, pagers, alarm clock radios, televisions, iPods, and portable gaming systems will not be used during the encampment and will be turned in at check-in.
7. Dormitory areas of members of the opposite sex are prohibited from 2030 to 0530 hours for all personnel. Entering dormitory areas of the opposite sex during authorized hours is for OFFICIAL BUSINESS ONLY. You will sound off "Male /Female" ON DECK!" so all can hear. Do not enter until cleared by someone in the dormitories. If there is no response after three honest attempts, assume no one is in the area and enter.

## 6.0 ENCAMPMENT HONOR CODE

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**6.1 The Encampment Honor Code-** *"We will not lie, steal, or cheat, nor tolerate among us anyone who does."* The purpose of the Honor Code is to foster an environment based upon a personal sense of honesty and integrity. Implementation of the Honor Code means you will be trusted to do what is right and must confront those who violate these standards. An honor code violation will result in mandatory counseling with the Commandant of Cadets and possible removal from encampment. If you think a violation has occurred or if you have a question about the Honor Code, talk to your flight commander.

**1. Lying.** Lying is any statement of untruth, which is meant to deceive or mislead. One example of lying is intentionally signing in at an improper time in order to avoid a regulation violation.

**2. Stealing.** Anyone who wrongfully takes, obtains, or withholds someone else's property without their permission, with the intent to temporarily or permanently deprive another of property, is guilty of stealing.

**3. Cheating.** In essence, cheating is taking unfair advantage of another. Cheating violates the competitive sense of "fair play." An example of cheating at encampment is looking at another cadet's paper when completing an encampment knowledge test.

**4. Toleration.** Toleration means enduring without complaint. If you know a cadet has lied, stolen, or cheated, and you fail to report or confront the matter, you may be guilty of toleration, therefore breaking the honor code.

## 7.0 RELIGIOUS ACCOMMODATIONS

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**7.1 Church Services-** Services will be held on Sunday at encampment for all faiths. They are optional and if cadets would like to attend they are to let their flight staff know. Cadets not attending services will have a Character Development class.

**7.2 Chaplain Availability-** There will be a chaplain available for the duration of encampment to talk to upon request by the cadet through a flight staff member. Training officers are also available for guidance and counseling. However, if this is abused, disciplinary action may be taken.

## 8.0 MEMORY WORK

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**8.1** Students are **required** to have each section memorized by the end of the listed day. You will be quizzed throughout each day and graded by the Stan/Eval staff. When reciting memory work you will begin by prefacing with an appropriate title (i.e. Sir, Ma’am, Sergeant). You will then restate the title of memory work you were asked to recite. Ex. “Sir, the Cadet Honor Code is as follows...”

### MILITARY CHAIN OF COMMAND:

Commander-In-Chief:	The Honorable Donald J. Trump
Secretary of Defense:	The Honorable James N. Mattis
Secretary of the Air Force:	The Honorable Heather A. Wilson
Chairman, Joint Chief of Staff:	General Joseph F. Dunford Jr., USMC
Chief of Staff, USAF:	Gen David L. Goldfein, USAF
Commander, AETC: (Air Education and Training Command)	Lt Gen Stephen L. Kwast, USAF
Commander, CAP-USAF:	Col Michael D. Tyynismaa, USAF

### CIVIL AIR PATROL CHAIN OF COMMAND:

Commander, Civil Air Patrol:	Maj Gen Mark E. Smith, CAP
Vice Commander, Civil Air Patrol:	Brig Gen Edward D. Phelka, CAP
Commander, Great Lakes Region:	Col Matthew R. Creed, CAP
Commander, Ohio Wing:	Col David J. Jennison, CAP

Encampment Commander:	Lt Col David Dlugiewicz, CAP
Encampment Deputy Commander:	Maj Rick Merritt, CAP
Commandant of Cadets:	Maj John Brennan, CAP
Cadet Commander:	C/Lt Col Steve Garrett, CAP
Cadet Deputy Commander for Operations:	C/Maj Emma Kanning, CAP
Cadet Deputy Commander for Support:	C/Maj Andrew Holmes, CAP
Cadet Command Chief Master Sergeant:	C/CMSgt Douglas Fairbairn, CAP

**ENCAMPMENT HONOR CODE**

“On my honor as a Civil Air Patrol Cadet, I will not lie, cheat, steal, nor tolerate those who do.”

**AIR FORCE SONG:**

Off we go into the wild blue yonder,  
 Climbing high into the sun;  
 Here they come zooming to meet our thunder,  
 At 'em boys, Give 'er the gun! (Give 'er the gun, Hey!)  
 Down we dive, spouting our flame from under,  
 Off with one helluva roar!  
 We live in fame or go down in flame. Hey!  
 Nothing'll stop the U.S. Air Force!

**CADET OATH:**

I pledge that I will serve faithfully in the Civil Air Patrol Cadet Program, and that I will attend meetings regularly, participate actively in unit activities, obey my officers, wear my uniform properly, and advance my education and training rapidly to prepare myself to be of service to my community, state, and nation.

**CIVIL AIR PATROL FOUNDING DATE:**

The Civil Air Patrol was founded on 1 December, 1941.

**CIVIL AIR PATROL CORE VALUES:**

Integrity, Volunteer Service, Excellence, and Respect

**AIR FORCE CORE VALUES:**

Integrity First, Service Before Self, and Excellence In All We Do

**CIVIL AIR PATROL MOTTO:**

Semper Vigilans, meaning “Always Vigilant”

**PREAMBLE TO THE CONSTITUTION:**

We the people of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare and secure the blessings of liberty for ourselves and our posterity; do ordain and establish this Constitution for the United States of America.

## CIVIL AIR PATROL'S MISSIONS:

Emergency Services, Aerospace Education, Cadet Programs

### PUBLIC LAW 476:

Public Law 476 is the Public Law that enacted CAP as a non-profit organization. The 79th Congress passed Public Law 476 on 1 July 1946.

### PUBLIC LAW 557:

Public Law 557 made CAP the official auxiliary of the United States Air Force. The 80th Congress passed Public Law 557 on 26 May 1948.

## 9.0 ENCAMPMENT CHAIN OF COMMAND DESCRIPTIONS

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**9.1 Flight Sergeant-** The flight sergeant (Flt/Sgt) is directly responsible for the personal implementation of the encampment training program. The Flt/Sgt reports to the Flt/CC and receives advice and instruction from the First Sergeant.

**9.2 First Sergeant-** The First Sergeant (C/CCF) is responsible for ensuring the non-commissioned officers of the squadron are familiar with their duties and responsibilities. The C/CCF reports to the Sq/CC and receives advice and instruction from the Command Chief.

**9.3 Flight Commander-** The flight commander (Flt/CC) is primarily responsible for the implementation of the encampment training. The Flt/CC directly reports to the Sq/CC.

**9.4 Squadron Commander-** The squadron commander (Sq/CC) is responsible for the coordination, control and direction of the encampment program within their units. This includes academic, physical fitness and general training objectives.

**9.5 Command Chief Master Sergeant-** The Command Chief Master Sergeant (C/CCC) is responsible for ensuring that the NCOs of the encampment are familiar with their duties and responsibilities. The Command Chief reports to the C/CC, representing the interests of the staff cadet NCOs, as a member of the command staff.

**9.6 Cadet Deputy Commander for Support-** The cadet deputy commander of support (C/CDS) is primarily responsible for coordinating, controlling and directing the support activities of the encampment. The C/CDS manages and leads the support staff OICs. The C/CDS reports to the C/CC.

**9.7 Cadet Deputy Commander for Operations-** The cadet deputy commander of operations (C/CDO) is primarily responsible for coordinating and implementing the encampment training, outside the scope of the training staff. The C/CDO directly reports to the C/CC for the training and performance of all line staff at the encampment.

**9.8 Cadet Commander-** The cadet commander (C/CC) is responsible for the implementation and conduct of the encampment program. The Commandant of Cadets supervises the C/CC during the encampment.

**9.9 Commandant of Cadets-** The Commandant of Cadets (CDC) implements, controls, and evaluates training activities for cadets. The COC reports directly to the encampment commander.

**9.11 Deputy Commander of Support-** The deputy commander (CDS) is the encampment commander's right hand, aiding them with encampment site preparation, staff decisions, senior supervision and any additional tasks assigned to them by the commander.

**9.12 Encampment Commander-**The Encampment Commander (CC) is responsible for the overall administration, operation, and training program of the encampment. In addition, responsibility for the actions of all CAP personnel attending the encampment and their compliance with both CAP directives and instructions issued by the installation are the encampment commander's.

## 10.0 UNIFORM AND APPEARANCE

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**10.1 Grooming Standards.** All members of CAP must be well groomed and ensure their personal appearance at all times reflects proper credit upon themselves and CAP. The established grooming standards are published in CAPM 39-1.

**10.2 General Appearance.** Cadets will be in proper uniform at all times. Cadets are expected to maintain a high standard of appearance. Uniforms will be neat and clean at all times. All buttons with the exception of the neck button will be buttoned. No items will be carried in shirt pockets except for CAPID Card and OI. Uniforms will be worn in accordance with CAPM 39-1.

**10.3 Uniforms.** The uniform combinations to be worn during encampment are outlined on the encampment equipment list. This form should have arrived with your acceptance packet.

1. Short Sleeve Blues Uniform (Blues). Consult your CAPM 39-1 and Encampment workbook for a complete description. For the purposes of standardization, females may wear only slacks. Pumps will NOT be worn.
2. Airman Battle Uniform/Battle Dress Uniform (ABU/BDU). The utility uniform. You will wear this uniform for most of the encampment. Consult your CAPM 39-1 for a complete description.
3. Physical Training Uniform.
  - a. Black or Encampment T-shirt
  - b. Black athletic shorts
  - c. Gym socks, white or black
  - d. Athletic shoes
  - e. Athletic supporter/Bra (as appropriate)

## 11.0 DORMITORY PROCEDURES

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**11.1** Cadets will be familiar with all items on the flight bulletin board, if available.

**11.2** Cadets will move to the side and stand at attention in passageways to allow staff officers to pass and at parade rest for staff NCOs. Cadets will not come to attention on stairways, (for safety reasons) but will allow staff members to pass, following customs and courtesies nonetheless.

**11.3** Unnecessary noise will not be permitted in the dormitories at any time.

**11.4** Dormitory areas will be kept clean and in inspection order between the hours of 0600 and 2030 daily. 'Inspection order' means free from dirt and with clothing, beds and other material in accordance with Stan/Eval standards.

**11.5** Cadets will sleep in a head-to-toe arrangement to minimize the spread of illnesses. This means bunkmates face opposite directions. You will be instructed on this when you receive your bunk assignment.

**11.6** Cadets must sleep in their own beds, between the sheets. You will remain in your bed between Taps (lights out) and Reveille with the exception of using the restroom or an emergency.

**11.7** There will be **NO talking after lights out**. If cadets must leave their bunks to use the latrine they will use the latrine and proceed directly back to their beds.

**11.8** Cadets will be familiar with Stan/Eval diagrams posted throughout the dormitories. Rooms will be in accordance with these standards during daily inspection hours.

**11.9** Scores from daily inspections will be posted on the doors to the respective rooms. Make note of any comments left by the Stan/Eval team.

**11.10** If there are any questions or concerns about your score, please discuss this with your flight staff.

**11.11** Students are not permitted to close the doors to their rooms after they leave since this may lead to inadvertent locking.

**11.12** Cadets will turn lights off when leaving the room.

**11.13** Windows are to remain closed at all times unless specifically instructed by staff to open them.

## **12.0 CUSTOMS AND COURTESIES**

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**12.1** Cadets will briskly and silently remove headgear with their right hand immediately upon entry into a building or under a canopy or cover. Headgear is not worn indoors or on a flight line. Headgear is worn under awnings, covered walkways, and covered porches. For the purposes of this activity, vehicles will be considered "indoors," and so the cover will be removed.

**12.2** At no time shall any cadet walk on the grass unless within the flight or directed to do so by a staff member.

**12.3** When you meet an officer outdoors, you must salute and issue a verbal greeting appropriate for the time of day. If both of your hands are full, you will not attempt to salute, but will still issue an appropriate verbal greeting. An appropriate verbal greeting means saying "Good Morning", "Good

Afternoon”, or “Good Evening”, for example. Morning shall be defined as any time before between 0000 until 1159, afternoon is any time between 1200 and 1659, and evening is between 1700 and 2359. You may, however, modify your greeting within good taste. Outdoors includes awnings, porches, and covered walkways.

**12.4** All cadets may attend the religious service of their faith on the appropriate day.

**12.5** All cadet and senior member officers will be addressed as “Sir” or “Ma’am”, accordingly. Additionally, all staff will be addressed by their title, e.g., “Sergeant Jones” or “Colonel Smith.”

**12.6** When attending classes and tours, you will treat instructors with the utmost courtesy and respect, regardless of rank and whether they are in CAP, the military, or are civilians. They will be addressed as sir, ma’am, or sergeant or with the appropriate title and last name (rank and name or Mr. /Mrs. and last name), unless they instruct you otherwise.

**12.7** Students will stand at attention when addressing or being addressed by a staff member unless the staff member directs otherwise.

**12.8** Students will not be seated in classrooms until directed to do so.

**12.9** Reporting procedures. Knock once at the door and wait for instructions to enter. Position yourself two paces from the officer or the desk. Salute and report: Cadet (your grade and name) reporting as ordered, Sir/Ma’am/Sergeant. Drop your salute after it has been returned. Converse professionally, using the proper courtesies. When your business is completed, salute, wait to have your salute returned, execute a facing movement (left, right or about) toward the exit and depart.

**12.10** A salute will not be rendered indoors except when reporting. Instead, offer the appropriate verbal greeting. “*Good Morning, Ma’am*”, *Good Afternoon, Sergeant*”, etc.

## 13.0 FIRE PROCEDURES

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**13.1** If the fire alarm sounds or if a fire threat is imminent, do the following:

1. Pull the blanket off your bed and exit the building immediately. Once outside, wrap yourself with the blanket and fall into formation.
2. If the alarm sounds during the night, don’t attempt to put your uniform on. Pull your PT shoes on, and exit the building into formation.
3. Always wear PT shorts and a T-shirt when sleeping in the barracks in case you must leave the building because of fire.

## 14.0 DINING HALL PROCEDURES

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**14.1** All cadets will file into the dining hall in a column of files. When the line halts, cadets will assume the position of parade rest. Before moving forward, cadets will come to attention, march forward, and

again assume parade rest. Cadets will come to the position of attention when addressed by staff members.

**14.2** After receiving trays of food, cadets will proceed to the most distant vacant chair on the designated area of the dining hall. Cadets will not start a new table until the current open table is filled.

**14.3** Proper placement for hats is on the lap, knee, or floor. Cadets will not put items other than food (hats, road guard vests, binders, etc.) on the table. The best place is usually under the chair.

**14.4** Only one hand will be used for eating. The other will be kept in lap except when cutting meat or buttering bread, etc.

**14.5** No cadet will be denied any portion of his/her meal. Take what you want; eat what you take. Seconds may be obtained only after completion of first helping and with permission from your cadet staff.

**14.6** Cadets are expected to eat and maintain a properly balanced daily diet. Cadets will not consume carbonated beverages or desserts unless specifically authorized.

## 15.0 CLASSROOM PROCEDURES

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**15.1** Cadets will file into the classroom in a column of files. Cadets will follow the directions of their staff members to where they will be sitting for the duration of the class session.

**15.2** Cadets will not sit down immediately but stand at attention or parade rest until further instruction is given by staff members or the class instructor.

**15.3** During classes cadets will give full attention to the instructor. Cadets may also hydrate freely and use the bathroom by asking their flight staff (NOT THE CLASS INSTRUCTOR).

**15.4** To exit the classroom cadets will file out row-by-row, squaring their corners while proceeding outside and will await further instruction by their flight staff.

## 16.0 PHYSICAL TRAINING

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**16.1 Physical Training-** PT is an integral part of the Encampment experience. It has a three-fold purpose:

1. It helps to maintain health and well-being.
2. It builds teamwork.
3. It allows staff to evaluate the flight's physical condition.

PT will occur daily and consist of various activities similar to those cadets might conduct at their home squadrons.

**16.2 Conducting PT-** During encampment you may perform PT with your flight or squadron. Your cadet staff will conduct the exercises as follows:

1. The staff member will announce: "*The first(next) exercise of the day will be [name of exercise].*" Cadets will echo the name of the exercise.
2. The staff member will announce: "*It is a \_\_\_-count exercise.*"
3. The staff member will then announce: "*Starting position is..... Starting Position, MOVE!*"

Cadets will immediately assume the correct position.

4. The staff member will then give the command “*Ready, BEGIN!*” Cadets and staff will start performing the exercise.

5. The staff member will call the cadence. At the end of each repetition the cadets will sound off with the number of repetitions completed.

6. At the completion of all repetitions, the staff member will command “*RECOVER,*” and cadets will return to the position of attention.

## 17.0 ENCAMPMENT AWARDS

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### 17.1 Encampment Individual Awards

1. **Outstanding Cadet Support NCO-** Awarded to a cadet NCO on support staff who has demonstrated going above and beyond what his/her position requires and has shown outstanding work ethic and professionalism throughout the duration of encampment.
2. **Outstanding Cadet Support Officer-** Awarded to a cadet officer on support staff who has demonstrated going above and beyond what his/her position requires and has successfully led and mentored his/her team throughout the duration of encampment.
3. **Outstanding Line NCO-** Awarded to an NCO on line staff who has been an exemplary role model to his/her cadets through training and professionalism, and has aided encampment beyond simply training cadets.
4. **Outstanding Line Officer-** Awarded to an officer on line staff that has been an exemplary role model to his/her cadets and subordinate staff members through training, mentoring, and professionalism, and has gone above and beyond his/her job description.
5. **Scholar Award** - Awarded to a student who has demonstrated consistent and superior excellence in the academic areas of encampment.
6. **Most Improved Student-** Awarded to a student who has shown the most growth and improvement in performance, attitude, and professionalism over the duration of the encampment.
7. **Honor Graduate-** Awarded to a student who has shown the highest level of performance at encampment and has not only improved themselves but has also aided his/her own flight or squadron.
8. **Outstanding Training Officer** - Awarded to a training officer that has been an exemplary role model to his/her cadets and subordinate staff members through training, mentoring, and professionalism, and has gone above and beyond his/her job description.
9. **Outstanding Support Officer** - Awarded to a senior member on support staff who has demonstrated going above and beyond what his/her position requires and has successfully led and mentored his/her team throughout the duration of encampment.

### 17.2 Daily Group Awards

1. **Honor Flight-** Given to the flight who has demonstrated the highest level of performance and professionalism for the day at encampment.
2. **Warrior Flight** - Awarded to the flight who has been the most motivated at encampment and has shown resilience after any setbacks they may have had.
3. **Honor Squadron-** Given to the squadron who has demonstrated the highest level of performance and motivation for the day at encampment.

### **17.3 Encampment Group Awards**

- 1. Warrior Flight-** Awarded to the flight who has been the most motivated at encampment and has shown resilience after any setbacks they may have had.
- 2. Honor Flight-** Awarded to the flight who has demonstrated the highest level of performance and professionalism throughout the duration of encampment.
- 3. Honor Squadron-** Awarded to the squadron who has demonstrated the highest level of performance and professionalism throughout the duration of encampment.

## **18.0 ENCAMPMENT REQUIREMENTS**

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### **18.1 Leadership (Minimum 20 hours)**

1. To infuse the cadets with the “warrior spirit” – an attitude of self-determination backed up by the discipline needed to achieve one’s goals.
2. To consistently demonstrate proper wear of the uniform, drill and ceremonies, and military customs and courtesies.
3. To impress upon the cadets the team’s potential to accomplish more than the individual.
4. To educate cadets on leadership’s academic foundations so they begin to conceive of leadership as an activity requiring thoughtful reflection.

### **18.2 Aerospace (Minimum 10 hours)**

1. To spark enthusiasm for aerospace topics among cadets, through hands-on activities and experiential learning.
2. To introduce cadets to aerospace career opportunities, especially those relating to science, technology, engineering, and math (STEM), and Air Force careers in general.
3. To comprehend basic scientific principles in the aerospace field, and to enable cadets to visualize how professionals apply that knowledge in the real world.
4. To begin to comprehend airpower’s unique capabilities and to develop a sense of what the Air Force calls “airmindedness.”

### **18.3 Fitness (Minimum 8 hours)**

1. To motivate cadets to regard regular exercise as a duty of the cadet lifestyle.
2. To train cadets in safe ways to exercise properly.
3. To comprehend how basic nutrition, proper hydration, and regular exercise affect a cadet’s personal energy levels and the ability to achieve his or her goals.
4. To use fitness activities, games, drills, sports, etc., as vehicles for teamwork and camaraderie.

### **18.4 Character (Minimum 4 hours)**

1. To solidify cadets’ knowledge of the Core Values – the vocabulary, their need as guideposts, and examples of how the Core Values apply to real life scenarios.
2. To equip cadets with practical skills for becoming a Core Values’ leader in their daily lives.
3. To demonstrate to cadets that heroes they respect live according to a personal code of honor, and to inspire cadets to commit to the Core Values as a way of life.
4. To promote the habit of self-reflection as a tool for character development and maintenance.